

ALAMEDA COUNTY BOARD OF EDUCATION
AGENDA ITEM REQUEST

NAME: _____ DATE: _____

DEPARTMENT: _____

I request the following item be placed on the Alameda County Board of Education agenda for the meeting on _____

AGENDA ITEM:

The text on the agenda should read: _____

I will provide back up material.

Please provide back up material.

I will provide a memorandum to the Board.

Please provide a memorandum to the Board with the following text:

I agree to have all memorandums and back-up documentation to the Superintendent's office by 12:00 (noon) on the Wednesday preceding the date of the Board meeting.

Signature

Date